

Application requirement

Documents must be in English or other languages as required from the institutions

1. Institution's application
2. 12 photos: the size depends on the requirement of each embassy
3. Institution's transcript
4. Photocopy of the Certificate or/and Diploma or/and Degree
5. Letter of work experiences (if required)
6. Reference letter of the employment (if required)
7. Medical certificate (institution's form signed by the medical Doctor with the hospital's stamp)
8. Personal resume
9. Motivation letter (Self introduction essay 1 page A4)
10. Photocopy of the passport
11. Photocopy of ID Card (for Thai nationality)
12. Photocopy of house registration (for Thai nationality)
13. Bank certificate (with bank's format 2 copies for the institution and the embassy)
14. Photocopy of bank's statement 6 months (if required from the embassy)
15. Application fees (if required)
16. Deposit (if required)
17. Visa fees depend on the requirement of each embassy
18. Photocopy of the airline reservation (if required)
19. Traveling Insurance (if required)
20. Recommendation of the institution's principal (if required for Boarding School)
21. Recommendation of English teacher or others (if required for Boarding School)

Under age of 15 years old:

22. Letter of the parents allow the child under 15 years old to travel (must be signed and stamp by the attorney)
23. Certificate official from the district (Amphur) acknowledged that the child under 15 years old will travel

Remark:

1. The documents required must be attached together with the application.
2. The expenses for the translations of documents and the express mail services shall be charged extra (if required)

Resume (CV. Curriculum Vitae)

Personal information:

Name:

Sex:

Nationality:

Date of birth:

Marital status:

Father's name:

Mother's name:

Home address:

Home telephone:

E-mail:

Educational background:

Professional experience:

Other:

Motivation Letter

1. Write a motivation letter with this format.

Address:

Date:

To whom it may concern

2. The letter must concern the following detail:

- Why do you want to study at..... ? Motivation etc.
- What do you do after studied at?

3. The letter must be ended with the following sentence.

I hereby guarantee that I will leave(country)..... at the end of my studies.

Yours sincerely,

____Signature____

(Name:_____)

Student' traveling list

You are allowed from the airlines to carry as follows:

- * Economy class - 20 km.
- * Business class - 30 km.
- * First class - 40 km.

- 1 4 White shirts
- 2 2 Black skirts
- 3 2 Jackets
- 4 2 Pants
- 5 2 Skirts
- 6 1 Suite with skirt
- 7 4 T-Shirts
- 8 4 Under wears
- 9 3 Poll over
- 10 3 Shirts
- 11 2 Pajamas
- 12 1 Sport suite
- 13 1 Short
- 14 1 Bathing suite
- 15 1 Bathrobe
- 16 6-12 Socks/stocking
- 17 1 Pair of shoes with high heel
- 18 1 Pair of shoes with low heel
- 19 1 Pair of sport shoes
- 20 1 Pair of slippers
- 21 2 Towels, 2 Small Towers
- 22 2 Sets of bed sheet and pillow cover (if required)
- 23 Body lotion, Sun protection cream
- 24 Toilete necessities
- 25 Glasses/Sun glasses
- 26 Hat/cap/neck tie/scarp/groves for winter and summer
- 27 Alarm clock
- 28 Dictionaries
- 29 Books
- 30 Radio/Tape recorder/Walkman/iPod
- 31 Stationary/pen/pencil/computer's diskette
- 32 Camera
- 33 Photos
- 34 Medicine
- 35 Food (reasonable quantity)
- 36 National dress (not compulsory)
- 37 Mobile phone